



## INJURY, MANAGEMENT AND REHABILITATION POLICY

We are committed to supporting the occupational rehabilitation of all employees who have sustained a work-related illness, injury or disability.

Rehabilitation is a managed process of restoring an injured person to the fullest physical, psychological, social, vocational and economic function of which they are capable.

We understand that early intervention with effective injury management and rehabilitation provides physical, psychological, social and financial benefits to employees, while minimising disruption to work and reducing costs to the employer.

### Objectives:

- To establish a planned approach to rehabilitation services for all employees following work related illness, injury or disability.
- To promote the expectation that it is normal practice, following work related illness, injury or disability for persons to return as soon as possible to appropriate employment.
- To commence the managed, safe and early return to meaningful, productive employment at the earliest possible time consistent with medical opinion.
- To appoint a person as a co-ordinator to oversee the workplace-based rehabilitation program.
- In conjunction with the client and injured person, to form a rehabilitation case team to achieve the desired objectives.

**Signed:**

A handwritten signature in black ink that reads "Harjinder Singh". The signature is written in a cursive style and is underlined with a single horizontal line.

**Harjinder Singh**  
**Managing Director**  
**Budget Workforce Pty Ltd**  
**Date: 1<sup>st</sup> February 2021**