

FITNESS FOR WORK POLICY

Objective:

Budget Workforce is committed to providing a place of work and systems of work which minimise risks arising from lack of fitness for work.

Responsibilities

Managers and Supervisors will:

- take measures to help workers maintain alertness while working.
- increase awareness in the Budget Workforce's workplaces about fitness for work.
- identify signs of Fatigue or other factors which could influence fitness for work.
- devise shift timetables to take account of the need to minimise Fatigue.
- provide support for effective management of fitness for work.

Workers are to:

- report problems with fitness for work.
- contribute to the assessment of risks.
- contribute to the design and implementation of control measures and comply with such measures.
- manage individual factors which affect fitness for work (e.g. ensuring adequate rest between shifts, control Alcohol and Drug use);
- ensure they are able to carry out their duties in a safe manner, unimpaired by Fatigue, Drugs or Alcohol.

Signed:

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Harjinder Singh Managing Director Budget Workforce Pty Ltd Date:1st February 2021